

Project Acronym: GrILH  
Version: version 3  
Contact: Paresh Shah  
Date: 19 May 2010



## JISC WORK PACKAGE

*Before completing this template please note:*

WORKPACKAGES	Month	1	2	3	4	5	6	7	8	9	10
1: Preparation	June 2010	■	■	■							
2: Data Collection	Aug. 2010			■	■	■	■	■	■	■	
3: Dissemination	March 2011									■	■

Project start date: *June 2010*

Project completion date: *March 2011*

Duration: 10 months

Workpackage and activity	Earliest start date	Latest completion date	Outputs (clearly indicate deliverables & reports in bold)	Milestone	Responsibility
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				Milestone	Responsibility
<b>YEAR 1</b>					(all PS with RNB)
<b>WORKPACKAGE 1: Preparation and consultations</b>					
<b><u>Objective:</u> Organise advisory groups</b>					
1. Partner meetings	June 2010	June 2010	Project and finances agreed		PS, RNB
2. Project brief	June 2010	June 2010	Project documentation agreed		PS, RNB
3. Set up Advisory panel and sub-groups	June 2010	Aug. 2010	Membership lists		PS
4. Agree workplans with JISC and HEIs	July 2010	July 2010	Project documentation on website		PS
5. Web pages	July 2010	July 2010	Web pages, blog and URL available		PS
<b>WORKPACKAGE 2: Data collection</b>					
<b><u>Objective:</u> SustelT model data and classifications</b>					
1. Advisory Panel and sub-group meetings	Aug. 2010	March 2011	<b>Notes from meetings posted on websites</b>		PS
2. Data collection for SustelT tool	Sept. 2010	Nov. 2011	Internal review/evaluation of HEI data		GrILH
3. Identify case studies	Nov. 2010	Jan. 2011	prepare web postings and video clips		GrILH
4. Analyse and summarise data	Dec. 2011	Jan. 2011	<b>Summaries of individual HEI and regional energy use</b>	<b>Yes</b>	GrILH
5. Consult with other sectors (e.g. FE colleges, schools, regional bodies)	July 2010	Sept. 2010	<b>Summary report</b>	<b>Yes</b>	PS
6. Draft recommendations e.g. classifications	<b>Jan. 2011</b>	<b>Jan. 2011</b>	<b>Technical report</b>	<b>Yes</b>	GrILH

Workpackage and activity	Earliest start date	Latest completion date	Outputs (clearly indicate deliverables & reports in bold)	Milestone	Responsibility
7. Workshops to test recommendations	Feb. 2011	Feb. 2011	<b>Meeting reports</b>		GrILH
<b>WORKPACKAGE 3: Dissemination</b>					
<b><u>Objective:</u> Collate and publicise findings</b>					
1. Promotional resources on web pages	Feb. 2011	Feb. 2011	<b>Resources on web pages</b>		PS
2. Summary statistics on ICT in London	Jan. 2011	Feb. 2011	<b>Technical report</b>	<b>Yes</b>	GrILH
3. Seminar to identify further work	Feb. 2011	Feb. 2011	Report / note		PS/RNB
4. Draw up case studies	Jan. 2011	Feb. 2011	<b>Web pages / report</b>	<b>Yes</b>	PS
5. Produce summary and technical reports	Jan. 2011	March 2011	<b>Printed summary report on project and web-based technical reports</b>	<b>Yes</b>	PS/GrILH

Members of Project Team:

*PS: Paresh Shah, London Higher*

*GrILH: London Higher advisory panel or sub-groups*

*RNB: Rob Bristow, JISC Programme Manager*